

VICTORIA COUNTY PRIMARY SCHOOL
Cornerswell Road Penarth CF64 2UZ
Tel: (029) 20709225 Fax: (029) 20709123
Email: victoriaps@valeofglamorgan.gov.uk

BOARD of GOVERNORS

MAY 2018

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 22nd May 2018

Members Present:

Miss Christine O'Callaghan, Chairperson
Mr David Adams
Mrs Rebecca Connor
Mrs Sam Daniels
Mr David Hall
Mr Simon Husband
Mrs Judith Jones

Mrs Helen Kerr
Mrs Nikki Lacey
Mrs Sonia McLaughlin
Miss Jeanette Minns
Mrs Helen Moreton
Mrs Amy Twining

Apologies

Mrs Lorna Bennett
Cllr. Rhiannon Birch
Mr Mark Petherick
Mrs Amanda Reynolds
Mr Rhys Taylor
Cllr. Mark Wilson

Apologies were given and accepted by Governors.

School Council

CO'C welcomed the school council. In response to questions posed they informed the GB that they had undertaken surveys on an array of issues. **DH** asked them what their best achievement this year was. The majority said the input they had on the library had been their best project. It had been their idea to ask for book donations and they had received a good response. Similarly, they had also asked for donations of sports equipment for the yard.

They informed governors that once a survey had been undertaken and the results analysed, they would then feed-back the information to their class mates.

JM asked what they felt they had achieved individually by being on the school council – a number replied that it had improved their confidence. One of the pupils also felt that it was an important role as it gave them a 'voice'.

Governors asked if there was anything they hadn't achieved. The children responded that the canteen was still a work in progress. **SD** informed the GB that various options were being investigated to improve the dining experience.

CO'C thanked the children and they left the meeting.

Minutes of the Meeting held on Tuesday 17th April 2018

The minutes of the meeting of the Board of Governors held on Tuesday 17th April were approved by the Governors; proposed by **NL** seconded by **DA** and signed by the Chairperson.

Matters Arising:

See below:

Road Safety

CO'C advised that Cornerswell Road was scheduled to be resurfaced which would impact on the school.

Budget

SD advised that although balanced it still remained challenging.

Year 6 Residential

SD reported that it had been a successful week. **NL** asked if staff could be thanked.

After School Care

There was a discussion regarding the various options.

Head Teacher Report

This had been circulated prior to the meeting.

SD highlighted that it had been a very challenging year in many ways – budget constraints, possible redundancies and emotional support offered to families in difficult situations. However, it is to the credit of the whole school community that standards have remained high and the children have received wonderful learning experiences. Victoria continues to be a happy and supportive school wanting the very best for the people who work and learn here.

Safeguarding and Additional Learning Needs

JJ reported that interventions continued for those pupils who needed additional support. Children who were previously taught in the Jigsaw Room, were now receiving extra in class support.

Some vulnerable YR6 children who are transferring to Stanwell are receiving extra support in preparation for the transition.

Mrs Hall (ALNCO) and Mrs Daniels have both attended a course on mental health.

Data Protection

SD advised that there was an Action Plan in place. Admission forms had been revised and all new Reception children will receive these – the remainder of the school will have them in September.

The updated policy and privacy notice are all in place and the school is registered with the ICO.

Correspondence

HM reminded governors that they had received notification of the training dates for the summer term.

Any Other Business

DH informed governors of a campaign called 'Lead in Water'. It is possible that there may be a grant available which could be help with the work required in the canteen. He will investigate and feed back to **SD**.

NL wondered if bereavement counselling was available for staff and children. **SD** confirmed that both staff and pupils received support where necessary.

Date of next Meeting – Tuesday 26th June

Matters Confidential

See Attached

Thursday 21st June:

8.30AM Personnel & Finance Committee

Tuesday 26th June:

4.30PM Health & Safety Committee

5.30PM Governor Groups

6.00PM Governing Body