

VICTORIA COUNTY PRIMARY SCHOOL  
Cornerswell Road Penarth CF64 2UZ  
Tel: (029) 20709225 Fax: (029) 20709123  
Email: [victoriaps@valeofglamorgan.gov.uk](mailto:victoriaps@valeofglamorgan.gov.uk)

## BOARD of GOVERNORS

JUNE 2021

# Together we aim for the stars

Minutes of the meeting of the Board of Governors held virtually for Victoria School on  
**Tuesday 22<sup>nd</sup> June**

### Members Present via 'Zoom':

Miss Christine O'Callaghan, Chairperson  
Mr David Adams  
Cllr. Rhiannon Birch  
Mr Marc Cahill  
Mrs Rebecca Connor  
Mrs Sam Daniels  
Mr David Hall  
Mr Simon Husband

Mrs Judith Jones  
Mrs Helen Kerr  
Mrs Sonia McLaughlin  
Mrs Helen Moreton  
Mr Mark Petherick  
Mr Grant Robson  
Mr Rhys Taylor  
Cllr. Mark Wilson

### Apologies

Miss Jeanette Minns  
Ms Julie Plumb  
Mrs Amanda Reynolds

### ALN Bill Update

**JH** (ALNCO) gave a presentation on the new ALN Bill which comes into force in September 2021. From September the majority of ALN support will come from the class teacher, the ALNCO will act as an advisor. The criteria for identifying ALN will change significantly.

**JH** advised that a substantial amount of the preparation work will be done before September, however the Provision Map will need to be completed.

**RT** raised a question regarding behaviour. **SD** said that for some ALN children, lockdown and changes to routine etc. had a significant impact on those who needed structure and who struggled to cope with change. As an inclusive school, safety was paramount and therefore when challenging behaviour arose there were processes to be followed.

**JJ** thanked Mrs Hall for her presentation and also for her 9 years as ALNCO at Victoria School. On behalf of the GB she wished her well in her new role.

### Minutes of the Meeting held on Tuesday 18<sup>th</sup> May 2021

The minutes of the meeting of the Board of Governors held on Tuesday 18<sup>th</sup> May 2021 were approved by the Governors; proposed by **RT** seconded by **MC** and signed by the Chairperson.

### Matters Arising

None

## Head Teacher Update

This had been sent to GB before the meeting, **SD** highlighted some key points.

**\*Staffing** – there would be 2 maternity covers in September and a new ALNCO.

**\*Transition** – there will be a class swap day on 30<sup>th</sup> June. Year 6 children have visited Stanwell for a transition day. **RC** commented on their exemplary behaviour and said that they were a credit to the school.

**\*Attendance** is currently 96% and in line with previous years. **SD** advised that she is authorising holiday requests.

**\*Accelerated learning** – recently our school improvement partner, Mr Simon Phillips had visited school to assess the progress being made. It was evident that the results for FP were encouraging. If a further targeted approach is needed the class teacher and LSA's would provide it for the remainder of this term. The current focus is on the KS2 children. A review will be undertaken in September.

**\*SIP** – the main priorities will remain for 2021/2022 as all targets remain relevant

**\*Moderation** – moderation in both literacy and numeracy has been carried out by all staff. No significant areas of improvement were identified and the consistency across year groups was clearly evident.

**\*Staff development** - much of the training and development for this term has been linked to the SIP and the implementation of the ALN Bill and the new curriculum.

**\*Premises** – the next phase of the outdoor classroom project is completed, providing valuable outdoor learning experiences for the reception and Nursery children.

**\*Support Services** - We are currently happy with the support services that we are receiving in terms of school cleaning and catering. The 'Big Fresh Catering Company' have recently given each school £5,000.

**\*Health & Safety** – the school recently had another Covid H&S inspection and was given the following points for improvement.

- Visitors to be asked a series of Covid related questions on entry
- Improved ventilation in the hall upstairs.

**\*Google Classroom** – we are also using Google forms to gain immediate feedback from parents e.g. the wearing of PE kits on designated days. It is proving to be a very useful tool!

## Feedback Finance & Personnel Committee

**SH** reported that the committee had recently met and discussed staffing and the budget.

Due to the various grants that had been received, the budget was able to be balanced with a small carry forward.

## Feedback Health & Safety Committee

**DA** advised that the relevant risk assessments had been undertaken for the recent trips via EVOLVE.

An assessment regarding noise pollution in the nursery building had been undertaken.

## Correspondence

None

## Any Other Business:

**Cllr. MW** has spoken to VOGC regarding the back lane wall. It appears to be a complex and expensive situation due to the various landlords involved.

## Matters Confidential

See attached

**Next GB meeting – TBC**

**CO'C** thanked governors for their support through what has been a most challenging year. Miss O'Callaghan said that she looked forward to working with them in the autumn term.

