

VICTORIA COUNTY PRIMARY SCHOOL
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BOARD of GOVERNORS

FEBRUARY 2019

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 5th February

Members Present:

Miss Christine O'Callaghan, Chairperson
Mr David Adams
Mrs Lorna Bennett
Cllr. Rhiannon Birch
Mrs Rebecca Connor
Mrs Sam Daniels
Mr David Hall
Mr Simon Husband
Mrs Judith Jones

Mrs Helen Kerr
Mrs Sonia McLaughlin
Miss Jeanette Minns
Mrs Helen Moreton
Mr Mark Petherick
Mrs Amanda Reynolds
Mr Grant Robson
Mr Rhys Taylor
Mrs Amy Twining

Apologies

Cllr. Mark Wilson

Apologies were given and accepted by Governors.

Welcome

CO'C welcomed Mrs Connor back and introduced Mr Grant Robson following the parent governor election.

Minutes of the Meeting held on Tuesday 20th November 2018

The minutes of the meeting of the Board of Governors held on Tuesday 20th November were approved by the Governors; proposed by **JJ** seconded by **SM** and signed by the Chairperson.

Matters Arising:

See below:

Road Surfacing

CO'C has been informed by **MW** that Cornerswell Road would not be resurfaced due to lack of funds.

Canteen

SD advised that the canteen would be painted during the February half term and the new flooring laid at Easter. The governors will be invited to visit on completion.

After School Club

The club continues to do well – numbers have increased. Nursery parents have been informed that the club can offer wrap around care. **SD** confirmed that if a breakfast club and holiday club run, the rental charge will increase.

Victoria Theme Week

SD confirmed that this had been very successful – ex pupils came and shared their experiences with the children.

Head Teacher Report

This had been circulated prior to the meeting. **SD** highlighted a few points.

School Improvement Plan

The SIP for the academic year 2018/2019 has been reviewed and good progress has been made in all areas. All targets are on track to be fully achieved. This will be explored further in our Key area groups during the next Governor's meeting.

ALN Update

Governors were reminded that they have a glossary of terms which would help with acronyms, the use of 'ACEs' refers to Adverse Child experiences. Mrs Hall (ALNCO) is the Penarth cluster ambassador for ACEs (Adverse Child experiences) and has delivered awareness training within school and to other cluster representatives. Our Behaviour Policy is currently being reviewed in light of this.

Support Services

SD is meeting with an independent cleaning company to explore alternative provision whilst maintaining current staff.

Budget

The budget remains challenging. The PTA have agreed that monies raised from the 'sponsored bounce' would be used to purchase IT resources.

Events

HK confirmed that the YR6 Cycling proficiency week had been very successful – 56/60 children took part, parents had provided support.

SD had met with the town mayor and the school would be participating in 'Archie the Elephant Procession'! Free workshops would be provided, including storytelling and dance.

YR3 are currently trialling first aid classes. **DH** advised that he could supply some resources such as bandages to help them in their training.

After half term, a specialist would be delivering Yoga to reception classes. **AT** asked if paying classes could perhaps be offered after school. **SD** advised that there are currently a number of after school clubs and space is at a premium, however, it is a possibility for the future.

Penarth Promise

The revised curriculum should be implemented in 2022 -small steps are already being taken towards this. The Penarth cluster schools are working together to formulate 'Penarth Promise' – 'what opportunities should every primary school child in Penarth have, as an

entitlement'? Many valuable experiences and life skills are already provided but these can be enhanced so that children can become responsible citizens.

Safeguarding

JJ will attend training on 19th February in respect of the new ALN Bill which will be implemented in 2020.

The ALN register had been circulated to governors, **JJ** explained that due to the way needs were now recorded, it was not a true reflection of numbers.

HR

Updated HR policies have been received in respect of performance management, capability, redundancy, mental health and wellbeing.

GB agreed to accept and adopt.

RB queried if school had a mental health first aider? **SD** confirmed that both she and Mrs Hall had received training in their capacity as safeguarding leads.

Correspondence

HM has received notification from governor support regarding Mrs Reynolds and Mrs McLaughlin whose terms of office as LEA governors will cease in February. **CO'C** has written letters to support their applications.

RT has agreed with the support of the GB to continue as community governor.

Any Other Business:

AT commented that the nursery garden was in need of attention. **SD** advised that a gardening day had been planned, staff from Barclays Bank would be supporting along with parent volunteers.

DH queried if the school had registered for the 'Big Peddle' a Sustrans initiative which encouraged children to walk or cycle to school. **SD** wasn't aware of this but agreed to look at the information.

CO'C asked if parking was still a problem. **SD** stated that it was fine when the road safety team were patrolling – the presence of the children proved to be the most effective.

JM commented that the results of the recent parent questionnaire were very impressive, of the 146 responses – which represented 164 children – 100% said they enjoyed school. The results had been published on the school website, **SD** would be highlighting some points in the newsletter.

CO'C expressed her thanks to governors for attending the staff meeting and particularly **JJ** for her assistance.

Matters Confidential

None

Personnel & Finance Committee – Thursday 21st March @ 8.30AM

Health & Safety Committee Tuesday 26th March @ 4.30PM

Full GB @ 5.30PM – meeting in groups