

VICTORIA COUNTY PRIMARY SCHOOL
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BOARD of GOVERNORS

OCTOBER 2018

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 2nd October

Members Present:

Miss Christine O'Callaghan, Chairperson
Mr David Adams
Mrs Lorna Bennett
Cllr. Rhiannon Birch
Mrs Sam Daniels
Mr David Hall
Mr Simon Husband
Mrs Judith Jones

Mrs Helen Kerr
Mrs Sonia McLaughlin
Mrs Helen Moreton
Mrs Amanda Reynolds
Mr Rhys Taylor
Mrs Amy Twining
Cllr. Mark Wilson

Apologies

Miss Jeanette Minns
Mr Mark Petherick

Apologies were given and accepted by Governors.

Election of Chair and Vice Chair

Cllr. MW proposed Miss Christine O'Callaghan as Chair and was seconded by **RT**.
JJ proposed Cllr. Mark Wilson as Vice Chair, and was seconded by **DH**.
Miss Christine O'Callaghan proceeded to chair the meeting.

Minutes of the Meeting held on Tuesday 4th June 2018

The minutes of the meeting of the Board of Governors held on Tuesday 4th July were approved by the Governors; proposed by **MW** seconded by **AR** and signed by the Chairperson.

Matters Arising:

See below:

Road Surfacing

CO'C asked if there was any update on the resurfacing of Cornerswell Road, **MW** confirmed that he was still lobbying and would keep governors updated.

Canteen

SD advised that the quotes for redecoration had been received and the work would be undertaken in due course. Every class has submitted a design for the logo and the Curriculum Task Group have chosen the winner.

The staggered lunch times were proving successful, the children were no longer having to queue at length in the canteen.

GDPR

RT asked if training had been delivered to all staff and if so, was it evidenced. **SD** confirmed that relevant training was given on the INSET day and staff had signed the training record. The VOGC had issued a draft policy for 'Taking Data Off-Site'. As with all VOGC policies it was agreed to accept and adopt.

After School Club

SD informed **GB** that although initial numbers were not as high as anticipated, it was working well. The children had the use of a classroom, the junior hall and the outdoor space.

Committee Structure

CO'C advised that **DH** would now sit on the Health & Safety Committee. **LB** said that she was happy to sit on the Staff Disciplinary and Dismissal Committee. **CO'C** reminded the members of Personnel & Finance Committee's that they would be meeting on Thursday's at 8.30AM.

Safeguarding

JJ reported that training had been delivered to all staff at the end of last term. New staff had received an induction booklet and where necessary risk assessments had been actioned. An audit of the medication boxes had been undertaken. **JJ** advised that she would be attending the governor safeguarding training in November and was also due to meet with Mrs Hall.

Diary 2018/19

Diary dates had been distributed prior to meeting.

Head Teacher Report

Governors had an opportunity to read this prior to the meeting but **SD** highlighted some key points.

*The focus for the first 2 weeks of term has been on 'Healthy body, healthy mind'. The children have been learning about resilience, the focus being, 'I can't...yet!' and 'Practice makes Progress'.

*Aaron Phipps, a paralympian visited and inspired staff and pupils. It has been suggested that there should be a motivational visitor each term and not necessarily a sports person.

*The curriculum task group are busy planning a museum theme week for later in the term.

Data

Analysis of end of year data has provided some very positive outcomes with school percentages higher than the family of schools, LA and Wales median. The WGT demonstrated that our children are achieving above LA and Wales in all areas in all year groups, particularly at the higher levels (115+); fantastic achievement for staff and children. Two Governors met with the challenge adviser, Carys Pritchard, on the 25th September to go through the data in more detail.

Detailed analysis of progress carried out by SLT identified no major differences in the achievement of specific groups e.g. FSM, SEN, MAT, LAC, Boys, Girls. However, although not endemic to the school as a

whole, there is a difference between the attainment of boys and girls in achieving 115+ in maths. Actions are already in place to address this e.g. targeted girls, make up of sets.

The **SIP** for the academic year 2018/2019 has been shared with all staff and will be reviewed termly by the SLT and shared with governors and staff.

- **Key Area One – Standards**
To further embed the digital competency framework
- **Key Area Two – Wellbeing and attitudes to learning**
Maintain VPS high standards
- **Key Area Three – Teaching and learning experiences**
To develop curriculum offer in line with the four core areas of ‘Successful Futures’
To improve bilingualism across the school, with a focus on developing pupils Welsh oracy skills
- **Key Area Four – Care, guidance and support**
To further develop pupil assessment and target setting
To improve provision in order to help pupils make choices which have a positive impact on their present and future mental and physical health and wellbeing
- **Key Area Five – Leadership and Management**
Maintain VPS high standards.

Much of our training and development for this term is linked to our SIP and the implementation of the revised curriculum.

Premises

The front entrance has been improved with new non-slip flooring and paintwork. The PTA are currently looking at plans to refurbish the toilets as a major project for this academic year.

Budget

The budget is **very** tight so we are constantly looking for ways to save/create extra funding:

- Disco night run by teachers to purchase resources/ books.
- Film Nights

*It has been a pleasing start to the new academic year – the children have settled well, their behaviour and attitude is very impressive. Already lots of celebrations have taken place.

Correspondence

Governors were reminded of the training opportunities available to them.

Register of Interest

HM advised that if circumstances have changed then the register of interest would need to be updated.

Any Other Business:

The **GB** supported **MW's** application to remain on the VGSA Committee.

CO'C suggested that governors meet informally with staff in the spring term.

Date of next Meeting: Tuesday 20th November