

VICTORIA COUNTY PRIMARY SCHOOL
Cornerswell Road Penarth CF64 2UZ
Tel: (029) 20709225 Fax: (029) 20709123
Email: victoriaps@valeofglamorgan.gov.uk

BOARD of GOVERNORS

10th MAY 2016

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 10th May at 5.30PM.

Members Present:

Miss Christine O'Callaghan, Chairperson
Mrs Rebecca Connor
Mrs Samantha Daniels
Mr Simon Husband
Mrs Judith Jones
Mrs Helen Kerr
Mrs Sonia McLaughlin
Miss Jeanette Minns

Mrs Cath Newman
Mr Mark Petherick
Mrs Amanda Reynolds
Mr Rhys Taylor
Mr Kevin Sullivan
Cllr. Mark Wilson
Mrs Helen Moreton

Apologies

Cllr. Rhiannon Birch
Mrs Nikki Lacey
Mr Dave Lawrence
Mrs Clare Price

Apologies were given and accepted by Governors.

Welcome

C O'C welcomed representatives from the school council.

School Council

The children gave a delightful presentation to the governors. They explained how they had consulted with other children to update the school rules. The word which had particularly stood out for all of them was, 'RESPECT'. Following further consultation with the Head teacher, the council had then used the acronym to write the rules.

Respect everyone in our school
Encourage everyone to include each other
Share and be sensible with resources
Positive attitude and choices
Everyone is honest and takes responsibility
Children are polite and well-mannered at all times
Together we aim for the stars

After explaining the rules they then proceeded to talk about the rewards that were now in place. The introduction of 'Golden Time' on a Friday was clearly a highlight!

Following their presentation several governors commented on how clearly and confidently they had spoken. **JM** asked if the rules had made a difference and they all agreed that they had – they all worked harder! The council did state that they would like more involvement in choosing the end of term 'star treats'.

Their next project is to gather ideas for a revamped canteen and yard.

CO'C expressed thanks to the children on behalf of all the governors. She also thanked **HK** for her work with the council.

The children then left the meeting.

Minutes of the Meeting held on Thursday 14th April 2016

Matters Arising:

See below:

***Traffic Update**

MW advised that he had spoken to our PCSO and she has promised to increase her frequency of visits. **SD** could not comment on this as she is monitoring the traffic in the back lane. However, she will ask staff members to check.

***Daily Mile**

SD had asked staff if they would like to trial it – all classes had agreed! The trial began this week and would continue until half term. Children have an option to run, walk or do appropriate exercise. Years 5 & 6 are using it as part of their PE lesson and it took them about 20 minutes.

***HWB**

This was an agenda item for the current meeting.

The minutes of the meeting of the Board of Governors held on Thursday 14th April were approved by the Governors; proposed by **CN**, seconded by **MP** and signed by the Chairperson.

End of Term Treats

Following on from the school council presentation **RT** wanted some clarification regarding the end of term treats. How were they being funded, would we be able to sustain them? **SD** advised that the PTA had funded the cinema trip and the bowling trip. The PTA have agreed to finance the star point rewards.

Victoria Playing Field

MW reported that he along with **SD**, **SH** & **CO'C** had met with Mark Haynes and Adam Sargent from VOGC. It had been a productive meeting and they would meet again in June for further discussions.

Feedback from Finance Committee

SH reported that the committee had met on 6th May. Fortunately, unlike some other schools our staffing could be maintained for this year. The main projects for the next academic year were the yard and the canteen – this will be part of a 3 year programme, funded by the PTA. The VOGC Finance officer will be meeting with **SD** in June to discuss the final budget and also to look at the forecast for 2017/18.

Policies

As previously discussed the majority of policies originate from VOGC. Prior to the meeting the 'Strategic Equality Plan' and the 'Voluntary Contribution and Charging' policies had been sent to governors for their perusal. **SD** advised that the latter had been updated to reflect a reduced charge for a child attending the same event as a sibling.

Governors agreed to accept and adopt.

HWB

SM gave an overview of HWB and distributed login details and hwb email addresses to governors who had not yet received theirs.

All governor documents will now be placed on the HWB site and will not be emailed out individually. If governors experience any difficulty they should contact **HM**.

Correspondence

HM reminded governors of the summer training programme. Governors can book direct or via clerk if they wish to attend.

Any Other Business

SD asked governors if they would support an amendment to the prospectus which currently states 'Black school shoes are preferable'. **SD** would prefer the prospectus to say that 'Black school shoes **must** be worn. Trainers are **not** acceptable.' Governors agreed that they would support this request. **SD** will inform parents in future newsletters that they must take this into consideration when purchasing footwear for September.

Matters Confidential

See attached.

Date of next Meeting: Tuesday 28th June

5.30PM Governing Body for groups – the SLT will attend.