

VICTORIA COUNTY PRIMARY SCHOOL
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BOARD of GOVERNORS

26th JANUARY 2016

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 26th January commencing at 5.30pm.

Members Present:

Miss Christine O'Callaghan, Chairperson
Mrs Samantha Daniels
Mr Simon Husband
Mrs Judith Jones
Mrs Helen Kerr
Mrs Nikki Lacey
Mr Dave Lawrence

Mrs Sonia McLaughlin
Miss Jeanette Minns
Mrs Cath Newman
Mrs Clare Price
Mrs Amanda Reynolds
Mr Kevin Sullivan
Cllr. Mark Wilson
Mrs Helen Moreton

Apologies

Cllr. Rhiannon Birch
Mrs Rebecca Connor
Mr Mark Petherick
Mr Rhys Taylor

Apologies were given and accepted by Governors.

Welcome

C O'C welcomed governors and suggested that the group discussions be postponed until the next meeting as several governors were away. It was agreed that the groups would be the first item on the March agenda. **SD** also suggested that the 3 leaders send information to their groups prior to the meeting so that discussion would not be delayed.

Minutes of the Meeting held on Tuesday 1st December 2015

The minutes of the meeting of the Board of Governors held on Tuesday 1st December were approved by the Governors; proposed by **AR**, seconded by **MW** and signed by the Chairperson.

Matters Arising:

See below:

*Challenge Advisor

Although governors accepted the content of Ms Powell's presentation they expressed their dismay at the manner of delivery. **SD** said she would feed this back.

***Traffic Update**

There was still no improvement. Lorries park outside local shops whilst delivering and this continues to be a problem. **MW** said he would follow up.

***Caretaker**

The caretaker interviews had taken place and Mr Ian Ward appointed.

***Victoria Playing Field**

This will be discussed in detail in March; **SH** will email the two new governors to give them background information.

HWB

SM explained that this was a free website, funded by the WAG. Staff, pupils and parents can all have access to it. The site has a governors' page where all documents can be posted. It is a secure site where information can be shared among the GB. **SM** also confirmed that governors could upload to the site but could not edit without permission. Governors were happy to proceed. **SM** will arrange to issue governors with their login details and hwb email addresses.

Annual Report to Parents

SD had sent the draft to **RT** and **JM** for their perusal. **JM** confirmed that they were meeting this week to discuss. It is hoped that the report will be sent to parents before half term.

Feedback from Finance Committee

SH reported from the committee meeting which had recently met. He informed governors that the school private fund had been audited and ratified.

As previously advised, expenditure was linked directly to the SIP. Laptops were being purchased for FP and lower KS2. Table and chairs have been ordered for upper KS2 and visualisers have been ordered for every classroom.

The PTA have met and agreed to match the funding for some projects. They are very keen to have a 3 year programme to improve the outdoor facilities.

SD advised that the canteen also needed upgrading to make it a more attractive space.

Correspondence

HM, reminded governors of the training available in the spring term. **NL** commented that training was made more difficult due to the use of acronyms. **SD** has a list of 'Jargon Busters' which she will email out. **C O'C** & **JJ** commented that the recent Safeguarding Training they had attended was excellent.

Any Other Business:

C O'C reminded governors that if they wanted to attend praise assemblies they should contact **SH** to arrange. **NL** said she should be available for February.

NL raised a question re the WAG announcement regarding holidays being taken in term time. **SD** advised that this had been discussed at a recent Head Teacher meeting. Any requests for absence are still considered by the Head Teacher and authorised absence is granted at their discretion. The WAG announcement had arisen because schools in Cardiff had fined a number of families for taking holidays in term time whilst the VOGC had not fined anyone.

Date of next Meeting: Tuesday 22nd March

4.30PM Health & Safety Walk

5.30PM Governing Body