

VICTORIA COUNTY PRIMARY SCHOOL
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BOARD of GOVERNORS

OCTOBER 2019

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 1st October

Members Present:

Miss Christine O'Callaghan, Chairperson
Mr David Adams
Mrs Lorna Bennett
Mrs Rebecca Connor
Mrs Sam Daniels
Mr David Hall
Mr Simon Husband

Mrs Judith Jones
Mrs Helen Kerr
Mrs Sonia McLaughlin
Miss Jeanette Minns
Mrs Helen Moreton
Mrs Amy Twining
Cllr. Mark Wilson

Apologies

Cllr. Rhiannon Birch
Mr Mark Petherick
Mrs Amanda Reynolds
Mr Rhys Taylor

Apologies were given and accepted by Governors.

Absent

Mr Grant Robson

Election of Chair and Vice Chair

Cllr. MW proposed Miss Christine O'Callaghan as Chair and was seconded by **JM**.

CO'C proposed Cllr. Mark Wilson as Vice Chair, and was seconded by **DH**.

Miss Christine O'Callaghan proceeded to chair the meeting.

Minutes of the Meeting held on Tuesday 25th June 2019

The minutes of the meeting of the Board of Governors held on Tuesday 25th June were approved by the Governors; proposed by **AT** seconded by **JJ** and signed by the Chairperson.

Matters Arising:

See below:

SLT

JM commented that they gave an excellent presentation. **CO'C** advised that the Welsh co-ordinator will be invited to a GB meeting in due course.

Canteen

SD advised that the refurbishment has been completed. Some governors expressed an interest to have lunch with the children, they will contact **HM** to arrange.

After School Club

SD confirmed that parents now have the choice of either the paying breakfast club (available from 7.30AM) or the free WAG breakfast club.

Resurfacing

The resurfacing to Cornerswell Road took place in the summer holidays.

Staffing

LB wondered if there would be an impact on music provision following the departure of the previous music co-ordinator in July. **SD** confirmed that there would not.

First Aid Training

YR5 and YR6 children received training in the summer term **AT** asked if it would be offered again. **DH** said he would try and arrange.

Upgrade to Pupil Toilets

Representatives from VOGC have conducted a survey and agreed that they are in a very poor condition. However, it is unlikely that they will be considered in the current round of funding. **Cllr.MW** will continue to liaise with Mark Haynes.

AT felt that the staff toilets needed an upgrade. After a lengthy discussion, **SD** advised that she will inform staff that they should write to the GB if necessary.

Head Teacher Report

The report had been circulated prior to the meeting.

Budget

This remains a challenge. An independent review has taken place, the recommendations are awaited.

Action Research

The INSET day at the start of term provided an opportunity to introduce the concept of Action research; an area identified for improvement on the SLO (Schools as Learning Organisations). There are 10 projects and all staff are involved.

SIP Groups

SD advised the groups will be led as follows:

Curriculum and Action research – **SD**

Bilingualism and ALN bill – **SH**

DCF, Target setting and Assessment – **HK**

HM will email governors to determine their preferences.

CO'C and **JJ** had met with the new challenge advisor.

Committee Structure and Terms of Reference

Emailed prior to meeting.

Safeguarding

JJ advised that all staff had completed the Level 1 training in September. The majority of the SLT had received Level 2 training.

JJ will attend GB training in the autumn term.

Diary 2019/20

CO'C advised that the school council will meet the GB in May 2020.

Correspondence

GSU have sent training dates for autumn term, governors may book directly with them. **VOGC** have sent an updated 'Schools Grievance and Resolution Procedure' GB agreed to accept and adopt.

Register of Interest

HM reminded governors that if there were any changes the register of interest must be updated.

Any Other Business:

The play area on the school playing field which is used by the community needs upgrading. It was suggested that the school council could present a petition to the town mayor – **Cllr. MW** will email **HK**.

There have been complaints by some residents regarding trees – **Cllr.MW** will ask **VOGC** if there is any funding available to undertake a tree survey.

DH raised the problem of the back lane gate being closed recently. **SD** advised that the BBC had been filming in the vicinity and their vehicles were parked at the masonic hall. The safety of the children is paramount, therefore the gate would remain closed on such occasions.

CO'C will try and contact the BBC and ask that in future we be notified in advance so that parents can be informed.

SD confirmed that there was still a problem with the boundary wall thus the second exit onto Cornerswell Road remained closed. **Cllr.MW** will contact **VOGC** to get an update.

Matters Confidential

None

Next GB meeting – Tuesday 19th November