

VICTORIA COUNTY PRIMARY SCHOOL
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BOARD of GOVERNORS

APRIL 2017

Together we aim for the stars

Minutes of the meeting of the Board of Governors held at Victoria School on
Tuesday 4th April - commencing at 6.00pm.

Members Present:

Miss Christine O'Callaghan, Chairperson
Mr David Adams
Mrs Lorna Bennett
Cllr. Rhiannon Birch
Mrs Samantha Daniels
Mr Simon Husband
Mrs Judith Jones
Mrs Helen Kerr

Mr Dave Lawrence
Mrs Sonia McLaughlin
Miss Jeanette Minns
Mr Mark Petherick
Mrs Amanda Reynolds
Cllr. Mark Wilson
Mrs Helen Moreton

Apologies

Mrs Rebecca Connor
Mrs Nikki Lacey
Mrs Cath Newman
Mr Rhys Taylor
Mrs Amy Twining
Apologies were given and accepted by Governors.

Welcome

CO'C welcomed governors who had met earlier in groups to review the 'School Improvement Plan' - a warm welcome was extended to the new Parent Governor, Mrs Lorna Bennett. **LB** confirmed that she had undertaken her training.

Minutes of the Meeting held on Tuesday 7th February 2017

The minutes of the meeting of the Board of Governors held on Tuesday 7th February were approved by the Governors; proposed by **DL**, seconded by **MP** and signed by the Chairperson.

Matters Arising:

See below:

SD informed governors that the photo board was still incomplete! Those governors who had not had their photo taken were invited to come into school on Thursday 27th April when Colorfoto were in.

Feedback from Finance and Personnel Committees

The Finance and Personnel Committees had met jointly on 28th March to discuss the budget and staffing.

Safeguarding

JJ reported that the safeguarding committee had met earlier in the term. There has been an increase in the number of children on the ALN register. There has been an increase in violence against women, domestic abuse and sexual violence in Wales – whole school staff training has been planned to look at these issues.

Correspondence

HM reminded the GB of the Central South Consortium Conference which is being held on 7th June. The conference will discuss the role of governors in curriculum reform. **SD** confirmed that she was attending.

Any Other Business:

***Home Learning Policy** – **MW** pointed out a number of abbreviations which would perhaps need explaining, e.g. FP – **SD** said she would amend. **GB accepted and adopted the policy.**

***VOGC School Meals Debt Policy** – **AR** advised that some parents had spoken to her regarding the recent letter which had been sent out. **SD** explained that the ‘debt letter’ was part of the policy and therefore we either accepted all of the policy or wrote our own. It was a strongly worded letter but accumulated debt due to non-payment will have an adverse effect on the school budget and therefore cannot continue.

LB said that it was possible to set up email alerts on Parent Pay – she would forward instructions to **SD** so that they could be included in a newsletter.

GB accepted and adopted the policy.

***IT Drop in Café** – **SD** informed governors that during the summer term staff would be running sessions to help parents access HWB. **SM** said she would be happy to support this.

Matters Confidential

See attached

Date of next Meeting: Tuesday 2nd May – this will commence at 5.30PM when governors will meet with staff.

Committee Meetings:

Friday 19th May – Health & Safety Walk

GB Meeting – 23rd May at 5.30PM – this will include the visit of the School Council